

**CEOE™**

Certification Examinations for Oklahoma Educators™

Voucher Request Form

Institution Name	
Name of Requester	
Title	
Email Address	
Telephone Number	
Date of Order	

Indicate how many vouchers you wish to purchase:

Number of Vouchers	Voucher Type	Amt.	Total Purchase (=)
	National Evaluation Series™ Assessment of Professional Knowledge (single test)	\$145	
	Foundations of Reading test (single test)	\$139	
	Standard National Evaluation Series tests (single test)	\$119	
	Standard Oklahoma Subject Area Tests (OSAT) (single test)	\$118	
	OSAT Elementary Education subtest (single subtest)	\$65	
	OSAT Principal Comprehensive Assessment test (single test)	\$145	
	OSAT Superintendent test (single test)	\$155	
	Oklahoma General Education Test (OGET) (single test)	\$115	
	Other amount	\$____	
Total Amount:			

If the candidate registers with vouchers in a dollar amount that is less than the full assessment fee, the candidate must pay the balance of the assessment fee by credit card.

Vouchers will be sent via e-mail to the above requester, within 2 weeks after receipt of the completed form and purchase order or payment. Vouchers will be valid for a period of 12 months from the date they are generated.

Please attach form of payment for the amount of the order:

Purchase order number: _____, or

Prepaid check number: _____

Purchase Orders only:**Email: estestvoucher@pearson.com****Mail to:**

**Attention: Finance
Evaluation Systems, Pearson
300 Venture Way
Hadley, MA 01035**

Vouchers that have expired unused will be replaced by Pearson upon request as a one-time courtesy and sent to the Institution after the original voucher expiration date. Therefore, no refund or credit is available to the Institution for expired vouchers. Vouchers are single use vouchers, valid for one registration up to the maximum voucher amount. Vouchers that are issued to a candidate and are used by a candidate to register and pay for the assessment fee are not refundable to the Institution or to the candidate.